



شركة نفط الكويت
Tender / Mumarasa
Fees Refund Request Form

Date: _____

<input type="checkbox"/> Tender	No:		
<input type="checkbox"/> Mumarasa	Title:		
Bidder Name:			
Paid Fees (Value & Currency):			
Transaction Reference No:			
e-Beams Registration vender Code:			
Bank Name:			
Company Bank Account Name:		Account Currency:	
Bidder Company Bank Account No:			
IBAN:			
Bank Swift Code:			
Refund Reason:	<input type="checkbox"/> Cancellation of Tender/Mumarasa <input type="checkbox"/> Duplicate Fees Payment <input type="checkbox"/> Not Eligible <input type="checkbox"/> Others (Bidder to specify): _____		

Mandatory documents to be submitted to Team Leader Purchasing :

1. Covering letter with reason for refund and Bank Account Number.
2. This form duly filled with all specified requirements and signed by authorized signatory.
3. Copy of fax message from KOC contracts.
4. Receipt for payment of fees.
5. Copy of Bidder Bank Account Statement showing deduction date, and the beneficiary.
6. Copy of Authorization Signature form for authorized signatory.
7. For foreign banks, letter from bank indicating acceptance of refund in KD.

Declaration:

(To be signed by authorized signatory of the Bidder)

I hereby certify and declare that all particulars entered by me are fully and truly stated to the best of my knowledge, and the tender fee receipt is not used for other purpose.

Signed by authorized signatory of the bidder

Bidder's Company Seal